

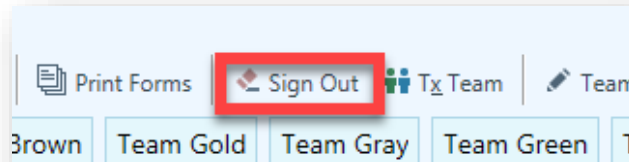
ED Nurse – Signing Out at the End of Your Shift

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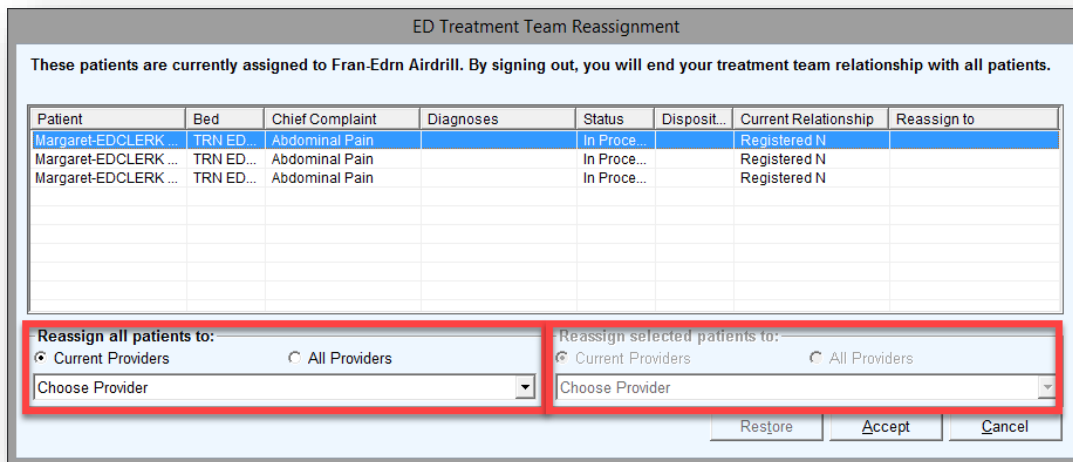
To ensure the patient’s treatment team is up-to-date, it’s critical to use the Sign Out functionality at the end of your shift. Follow these steps to complete the sign out process.

Try It Out

1. At the end of your shift, click **Sign Out**.



2. Using the bottom pane of the ED Treatment Team Reassignment window, you can reassign all of your patients to another nurse or reassign a select few patients.
 - HINT: The selection boxes will only show individuals who are signed in. If your relief isn’t signed in yet, you can use the All Providers button to expand your search.



3. After you are done reassigning your patients, click **Accept**.